

State Issue 1 <th1< th=""> 1 <th1< th=""><th colspan="7">Institution Property Matrix - Females</th></th1<></th1<>	Institution Property Matrix - Females								
ItemDescriptionW/I23SHUJIState IssueState IssueGentling Card11111ShirtOutside Workers, Orange Collar33333BootsAs needed for work assignments11110Shoes, pair11111111UndershortsWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)333313T-ShirtsOrange3333133313BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)333133313SocksWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)333133313331333133313331333133313331333133313331333133313331333133313331333111111111<		SHU=Special Housing Unit; JI=Jail Intake							
Identification Card 1	Item	Description				SHU	JI		
Shirt Outside Workers, Orange Collar 3	State Issue - Minimum State	e Issue							
Pants Outside Workers, Orange Stripe 3	Identification Card		1	1	1	1			
BootsAs needed for work assignments1110Shoes, pair1111111UndershortsWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313T-ShirtsOrange333133BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313SocksWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313SocksWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313SocksWhite (RH/SHU at Level 3111111RobeNot allowed in RH/SHU at Level 31111111CapInstitution Option11 <td< td=""><td>Shirt</td><td>Outside Workers, Orange Collar</td><td>3</td><td>3</td><td>3</td><td></td><td>3</td></td<>	Shirt	Outside Workers, Orange Collar	3	3	3		3		
BootsAs needed for work assignments1110Shoes, pair1111111UndershortsWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313T-ShirtsOrange33313313BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)333133SocksWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)333133SocksWhite333133133SocksWhite333111111RobeNot allowed in RH/SHU at Level 3111 </td <td>Pants</td> <td>Outside Workers, Orange Stripe</td> <td>3</td> <td>3</td> <td>3</td> <td></td> <td>3</td>	Pants	Outside Workers, Orange Stripe	3	3	3		3		
UndershortsWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313T-ShirtsOrange33313313BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313SocksWhite33313SocksWhite33313Pajamas/GownSL - 3, Navy only11111RobeNot allowed in RH/SHU at Level 311111CapInstitution Option111111Long UnderwearWhite, Outside Workers, Institution Option22222Shower ShoesAs needed111111CoverallInstitution Option, As needed for work assignment10001JacketOutdoor exercise only, seasonal-11111ClothingJump suit or scrubs-1111111Security triting pen111111111111111111111111111111111111111 <td>Boots</td> <td>As needed for work assignments</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td></td>	Boots	As needed for work assignments	1	1	1	0			
UndershortsWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313T-ShirtsOrange33313313BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313SocksWhite33313SocksWhite33313Pajamas/GownSL - 3, Navy only11111RobeNot allowed in RH/SHU at Level 311111CapInstitution Option111111Long UnderwearWhite, Outside Workers, Institution Option22222Shower ShoesAs needed111111CoverallInstitution Option, As needed for work assignment10001JacketOutdoor exercise only, seasonal-11111ClothingJump suit or scrubs-1111111Security triting pen111111111111111111111111111111111111111 <td>Shoes, pair</td> <td></td> <td>1</td> <td>1</td> <td>1</td> <td>1</td> <td>1</td>	Shoes, pair		1	1	1	1	1		
T-Shirts Orange 3 3 3 3 Bras White (RH/SHU - personal may be allowed at Facility Unit Heads discretion) 3 3 3 1 3 Socks White 3 3 3 1 3 Pajamas/Gown SL - 3, Navy only 1 1 1 1 1 Robe Not allowed in RH/SHU at Level 3 1 1 1 1 1 1 Robe Not allowed in RH/SHU at Level 3 1 1 1 1 1 1 1 Robe Not allowed in RH/SHU at Level 3 1	Undershorts	allowed at Facility Unit Heads	3	3	3	1	3		
BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313BrasWhite (RH/SHU - personal may be allowed at Facility Unit Heads discretion)33313Pajamas/GownSL - 3, Navy only111111RobeNot allowed in RH/SHU at Level 3111111CapInstitution Option1111111Long UnderwearWhite, Outside Workers, Institution Option222222Shower ShoesAs needed11111111CoverallInstitution Option, As needed for work assignment11000111 </td <td>T-Shirts</td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td>	T-Shirts					-			
Socks White 3 3 3 1 3 Pajamas/Gown SL - 3, Navy only 1	Bras	White (RH/SHU - personal may be allowed at Facility Unit Heads				1	3		
Pajamas/Gown SL - 3, Navy only 1 <th1< th=""> <th1< <="" td=""><td>Socks</td><td>,</td><td></td><td></td><td></td><td>1</td><td></td></th1<></th1<>	Socks	,				1			
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Long UnderwearWhite, Outside Workers, Institution Option222Shower ShoesAs needed11111CoverallInstitution Option, As needed for work assignment1100JacketOutdoor exercise only, seasonal1100ClothingJump suit or scrubs1111Security toothbrushIssued during shaving only111Security razorIssued during shaving only111Linens and Blankets - Minimum State Issue1111Pillow111111	Jacket or Coat		1	1	1		1		
CoverallInstitution Option, As needed for work assignment1100JacketOutdoor exercise only, seasonal1100ClothingJump suit or scrubs1110Security toothbrushImp suit or scrubs1111Security writing penIssued during shaving onlyImp suit or scrubs111Security razorIssued during shaving onlyImp suit or scrubs111Linens and Blankets - Minimum State Issue11111Pillow1111111	Long Underwear	White, Outside Workers, Institution	2	2	2		2		
work assignment1100JacketOutdoor exercise only, seasonalIIIClothingJump suit or scrubsIIISecurity toothbrushIIIISecurity writing penIssued during shaving onlyIIISecurity razorIssued during shaving onlyIIILinens and Blankets - Minimum State IssueIIIIMattressIIIIIPillowIIIIII	Shower Shoes	As needed	1	1	1	1	1		
ClothingJump suit or scrubs1Security toothbrush11Security writing pen11Security razorIssued during shaving only1Linens and Blankets - Minimum State Issue11Mattress111Pillow111	Coverall	A .	1	1	0	0			
Security toothbrush1Security writing pen1Security writing pen1Security razorIssued during shaving only1Issued during shaving only1Linens and Blankets - Minimum State IssueMattress1Pillow11111111111	Jacket	Outdoor exercise only, seasonal				1			
Security writing penImage: Security razorIssued during shaving onlyImage: Security razor11Linens and Blankets - Minimum State Issue11111Mattress111111Pillow111111	Clothing	Jump suit or scrubs				1			
Security razorIssued during shaving only1Linens and Blankets - Minimum State Issue111Mattress1111Pillow11111	Security toothbrush					1			
Linens and Blankets - Minimum State IssueMattress1111Pillow11111	Security writing pen					1			
Mattress 1 1 1 1 Pillow 1 1 1 1 1	Security razor	Issued during shaving only				1			
Pillow 1 1 1 1 1 1	Linens and Blankets - Minin	mum State Issue							
	Mattress		1	1	1	1	1		
Sheets White 2 <th2< td=""><td>Pillow</td><td></td><td>1</td><td>1</td><td>1</td><td>1</td><td>1</td></th2<>	Pillow		1	1	1	1	1		
	Sheets	White	2	2	2	2	2		

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	Institution Prop					
		SHU=Special	Housing Unit; Jl	=Jail Intake		
Item	Description	W/1	2	3	SHU	JI
Pillow Case	White	1	1	1	1	1
Bath towel	White	2	2	2	1	2
Wash cloth	White	1	1	1	1	1
Blanket	Second blanket Institution option	1	1	1	1	1
Laundry bag	White (SL - 2, may issue 2 as needed)	1	1	1	0	1
Commissary bag	Orange (Institution Option) - maintain upon transfer	1	1	1	0	1
Arts/ Crafts Items						
Consumables	As authorized by Security Level on the <i>Approved Arts and Crafts</i> Items list. Reasonable quantity as determined by institution	RQ	RQ	RQ	0	
Paint Brushes	Reasonable quantity as determined by institution	RQ	RQ	RQ	0	
Pencil Sharpener		1	1	1	0	
Plastic Hook	Reasonable Quantity as determined by institution	RQ	RQ	RQ	0	
Ruler	Maximum 12", Flexible plastic	1	1	1	0	
Scissors	,,,,,,, _	1	1	0	0	
Books/Media		-	-	<u> </u>	Ŭ	
Books	Total authorized does not include books from institution Library	13	13	13	13	13
Magazines		12	12	12	12	
Newspaper		1	1	1	1	
	al clothing will substitute for state issue except f	for outside worke	rs who should be	issued an additic	onal 2 state clothin	g sets (blue
Bathrobe	Solid color, Cotton/ cotton blend, no hood (may be terry or flannel) issue	1	1	1	0	1
Belt	Cloth only, no large belt buckles (MH at SL - 3; Not allowed),					
	Commissary only	1	1	1	0	
Coat/Jacket	Blue Jean type	1	1	0	0	





ItemDescriptionW/123Cap/Hat/ SunvisorBlaze Orange1111Cap (stocking or watch)Blaze Orange1111Gym ShortsGray, Cotton/ cotton Blend2222Handkerchiefs66666JeansBlue6666Long Underwear, setWhite, Cotton/cotton blend, one piece of thermal top and thermal bottom. As sold in commissary222Pajamas/GownAs sold in commissary, Previously approved items may be retained333PonchoClear plastic1111ShirtsDenim/Chambray6666Shower Shoes, pairNo longer approved for order. Previous approved items may be retained.1111SocksWhite, Pink, Light Blue (Total to include state issue)9999SweatbandTerry, White or navy only11111SweatpantsGray, Cotton/ cotton Blend2222	SHU 0 0 0	JI 1
ItemDescriptionW/123Cap/Hat/ SunvisorBlaze Orange1111Cap (stocking or watch)Blaze Orange1111Gym ShortsGray, Cotton/ cotton Blend2222Handkerchiefs66666JeansBlue6666Long Underwear, setWhite, Cotton/cotton blend, one piece of thermal top and thermal bottom. As sold in commissary222Pajamas/GownAs sold in commissary, Previously approved items may be retained333PonchoClear plastic1111ShirtsDenin/Chambray6666Shower Shoes, pairNo longer approved items may be retained.1111SocksWhite, Pink, Light Blue (Total to include state issue)9999SweatbandTerry, White or navy only11111SweatpantsGray, Cotton/ cotton Blend2222	0 0	1
Cap (stocking or watch)Blaze Orange111Gym ShortsGray, Cotton/ cotton Blend222Handkerchiefs6666JeansBlue666Long Underwear, setWhite, Cotton/cotton blend, one piece of thermal top and thermal bottom. As sold in commissary222Pajamas/GownAs sold in commissary, Previously approved items may be retained333PonchoClear plastic1111ShirtsDenim/Chambray6666Shower Shoes, pairNo longer approved items may be retained.1111Bedroom Slippers, pairNo longer approved items may be retained.1111SocksWhite, Pink, Light Blue (Total to include state issue)9999SweatbandTerry, White or navy only1111SweatpantsGray, Cotton/ cotton Blend2222	0	1
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ShirtsDenim/Chambray6666Shower Shoes, pair11111Bedroom Slippers, pairNo longer approved for order. Previous approved items may be retained.1111SocksWhite, Pink, Light Blue (Total to include state issue)11111SweatbandTerry, White or navy only111111SweatpantsGray, Cotton/ cotton Blend222221	0	3
Shower Shoes, pair111Bedroom Slippers, pairNo longer approved for order. Previous approved items may be retained.111SocksWhite, Pink, Light Blue (Total to include state issue)1111SweatbandTerry, White or navy only1111SweatpantsGray, Cotton/ cotton Blend2222	0	
Bedroom Slippers, pairNo longer approved for order. Previous approved items may be retained.111SocksWhite, Pink, Light Blue (Total to include state issue)999SweatbandTerry, White or navy only111SweatpantsGray, Cotton/ cotton Blend222	0	
Bedroom Slippers, pairNo longer approved for order. Previous approved items may be retained.111SocksWhite, Pink, Light Blue (Total to include state issue)999SweatbandTerry, White or navy only111SweatpantsGray, Cotton/ cotton Blend222	0	1
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SweatbandTerry, White or navy only111SweatpantsGray, Cotton/ cotton Blend222	0	9
SweatpantsGray, Cotton/ cotton Blend222	0	1
	0	2
SweatshirtSolid purple or gold, Cotton/ cotton Blend. (Previously approved gray sweatshirts may be retained)222	0	2
Personal ShoesCommissary only To include tennis shoes, low quarter tie-up (non-athletic) shoes and work boots in any combination. Tennis shoes must be primarily white.Image: Commission of the tennis shoes and work tennis shoes are no longer authorized for purchase (Previously approved tennis shoes and work boots may be retained)Image: Commission of tennis tennis tennis tennis tennis tennis tennis tennis tennis tennis tennis tennisImage: Commission of tennis 	0	0
T-Shirts Purple or Gold (Total to include 6 6 6	0	6





	Institution Prop	perty Matrix	- Females			
		SHU=Special	Housing Unit; JI	=Jail Intake		
Item	Description	W/1	2	3	SHU	JI
	state issue)					
Undershorts	Full Coverage, Boxers, or Briefs,					
	White, Black, Cream (Total to					
	include state issue) Previously					
	approved items may be retained	15	15	15	0	15
Bras	White, Black, Cream (Total to					
	include state issues) Previously					
	approved items may be retained	10	10	10	0	10
Work Gloves, pair	Brown	1	1	1	0	
Educational/Study Materials						
Other	As authorized by institution					
Electronics						
AM/FM Radio (with earphones,	Inmate may possess a radio only if					
antenna, adapter)	they do not possess a listening					
	device with AM/FM capability.	1	1	1	1	
Media device/ Cassette/CD Player	Media Device is electronically					
(with earphones, antenna, adapter)	encoded, not to be engraved.	1	1	1	0	
Batteries	Sufficient to operate authorized					
	equipment plus 1 extra set.	Suf	Suf	Suf	Suf	
Calculator	Pocket, Solar or battery.	1	1	1	0	
Cassette Head or CD Cleaner	Dry Type	1	1	1	0	
Clip-on Reading Lamp		1	1	1	0	
Clock	Alarm, Mechanical or battery	1	1	1	0	
Cassette Tapes or CDs	Only if inmate has a player (No					
_	longer authorized for purchase,					
	previously approved items may be					
	retained)	12	12	12	0	
Fan	Maximum 8", As authorized by					
	institution. (Previously approved					
	fans may be retained)	1	1	1	0	
Headphones/Earbuds	In addition to those supplied with					
	TV or other devices	1	1	1	0	



	Institution Prop	erty Matrix	- Females				
	SHU=Special Housing Unit; JI=Jail Intake						
Item	Description	W/1	2	3	SHU	JI	
TV	Max. 13" screen (diagonal), color or B&W, may have AM/FM radio only (no cassette player) and manufacturer supplied earphones, VHF and UHF antennas (only at facilities that do not have cable/satellite TV service), adapter if needed, sold through the commissary only.	1	1	1	0		
Surge Protector							
Adapter							
Headphone Extension							
Coax Cable							
Hygiene							
Battery Razor/Beard Trimmer	May have built-in charger if applicable	1	1	1	0		
Curling Iron/Electric Brush/ Straightening Comb		1	1	1	0		
Blow Dryer		1	1	1	0		
Ear/Nose Trimmer		1	1	1	0		
Shaver	Level 3, Battery powered only	1	1	1	0		
Comb	Plastic shower comb lg. tooth	1	1	1	1		
Disposable Razor, 5/pack	Level 3, Security Razor only	1	1	1	0		
Ear Plugs		1	1	1	0		
Hair Pick		1	1	1	0		
Hairbrush	No handle	1	1	1	1		
Nail Clippers	2" max. length, No file	1	1	1	0		
Tweezers	Plastic (No longer authorized for purchase, previously approved items may be retained)	1	1	1	0		
Soap Dish		1	1	1	0		
Toothbrush		2	2	2	0		
Toothbrush Case		1	1	1	0		

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	Institution Prop	erty Matrix	- Females					
	SHU=Special Housing Unit; JI=Jail Intake							
Item	Description	W/1	2	3	SHU	JI		
Wave Cap	Black	1	1	1	0			
Hair Rollers	Foam (Black/Pink)	30	30	30	0			
Scarf	For hair rollers	1	1	0	0			
Cosmetics	Blush, Eye Shadow, , Eye Liner, Eye Brow Pencil, Foundation, Face	10	10	10				
	Powder, Lip Stick/Balm, Mascara	10	10	10	0			
Fingernail Polish	(No longer authorized for purchase, previously approved items may be	10	10	10	0			
Turneller	retained)	10	10	10	0			
Insoles		4	4	4	0			
Jewelry		Γ		-		[
Earrings	Matching pair must be worn in ears only, only 1 matching pair may be worn at a time, not to exceed 1" diameter. (2" may be retained if							
	already in possession)	2	2	2	0	2		
Sunglasses	Prescription or non-prescription, Not mirrored	1	1	1	0	1		
Watch	Mechanical/electronic, sold through commissary only	1	1	1	1	1		
Rings	To include wedding set and one other ring, no stones except in wedding set. DS wedding set only	2	2	2	2	2		
Linens/Blankets		4			•	•		
Bath Towels	As sold in commissary, Previously approved colors may be retained	2	2	2	0			
Commissary Bag	Orange, Institution Option	1	1	1	0			
Hand Towels	White, or as sold in the commissary	2	2	2	0			
Laundry Bag	White	2	2	2	0			
Wash Cloth	As sold in commissary, Previously approved colors may be retained	2	2	2	0			



Medical						
Contacts, Pair	With Medical Approval	2	2	2	1	2
Contacts Lens Case		1	1	1	1	1
Dentures, Dental Prosthesis	As prescribed	AP	AP	AP	AP	AP
Denture Cup		1	1	1	1	1
Eyeglasses, pair	Prescription	2	2	2	2	2
Medic Alert Bracelet/Necklace	(No longer authorized for purchase, previously approved items may be retained)	1	1	1	1	1
Hearing Aids	As prescribed	AP	AP	AP	AP	AP
Prosthetic Devices	As prescribed	AP	AP	AP	AP	AP
Crutches/Canes	As prescribed	AP	AP	AP	AP	AP
Bandages/Wraps/Braces	As prescribed	AP	AP	AP	AP	AP
Reading Glasses, pair	Non-prescription	1	1	1	1	1
Other		-	-	-	-	-
Board Games *Wooden Tile Rack not authorized at SL - 3	Commissary, No dice (Dice from board games that were previously sold in the commissary may be retained by the inmate for					
	use with the applicable game, only)	2	2	2	0	
Bowl	Plastic, With lid	1	1	1	0	
Coffee Mug	Plastic	1	1	1	0	
Drinking Cup/ with lid	Plastic, Maximum 22 oz.	1	1	1	0	
Padlock	Combination only	2	2	2	0	
Playing Cards. Sets		2	2	2	0	
Spork, Fork, Spoon	Plastic, Different color from dining hall	2	2	2	0	
Mirror	Plastic, Maximum 4" by 6" Paper Mirror, SL - 3 (Paper Mirror is no longer authorized for purchase, previously approved items may be retained)	1	1	1	0	
Magnifying Sheet		1	1	1	AR	AR
Other Commissary Goods						
Consumable	Reasonable quantity as determined by institution	RQ	RQ	RQ	0	





Sugar.

Non-consumable	Reasonable quantity as determined							
	by institution	RQ	RQ	RQ	0			
Hygiene/OTC Medications Only					10			
Religious (Approved Items and Qua	Religious (Approved Items and Quantities authorized are listed on the Approved Religious Items List, Attachment to Operating Procedure 841.3, Offender							
Religious Programs.) Inmates in Sp	ecial Housing will be allowed to keep th	eir religious item	s as listed on App	proved Religious	Items.			
Religious Text or holy book	Counted with other books							
Stationery (Maximum size limits for	r items that open and close are as measur	red when closed)						
Address Book	Maximum 5" by 8"	1	1	1	1	1		
Calendar	Maximum 8 1/2" by 11"	1	1	1	1			
Greeting Cards	Maximum 6 1/8" by 11" no							
	musical/recorded and must be easily							
	searched							
Pencils					0			
Pens					0			
Photo Album	Maximum 8 ¹ / ₂ "by 11", No metal	1	1	1	0			
Picture Frames	Max. 6" x 8" No metal or glass							
	8" by 10" acquired prior to 11/1/98,							
	only	2	2	2	0			
Stamps, Postcards (Pre Stamped)		Total value equivalent to 40 first class stamps						